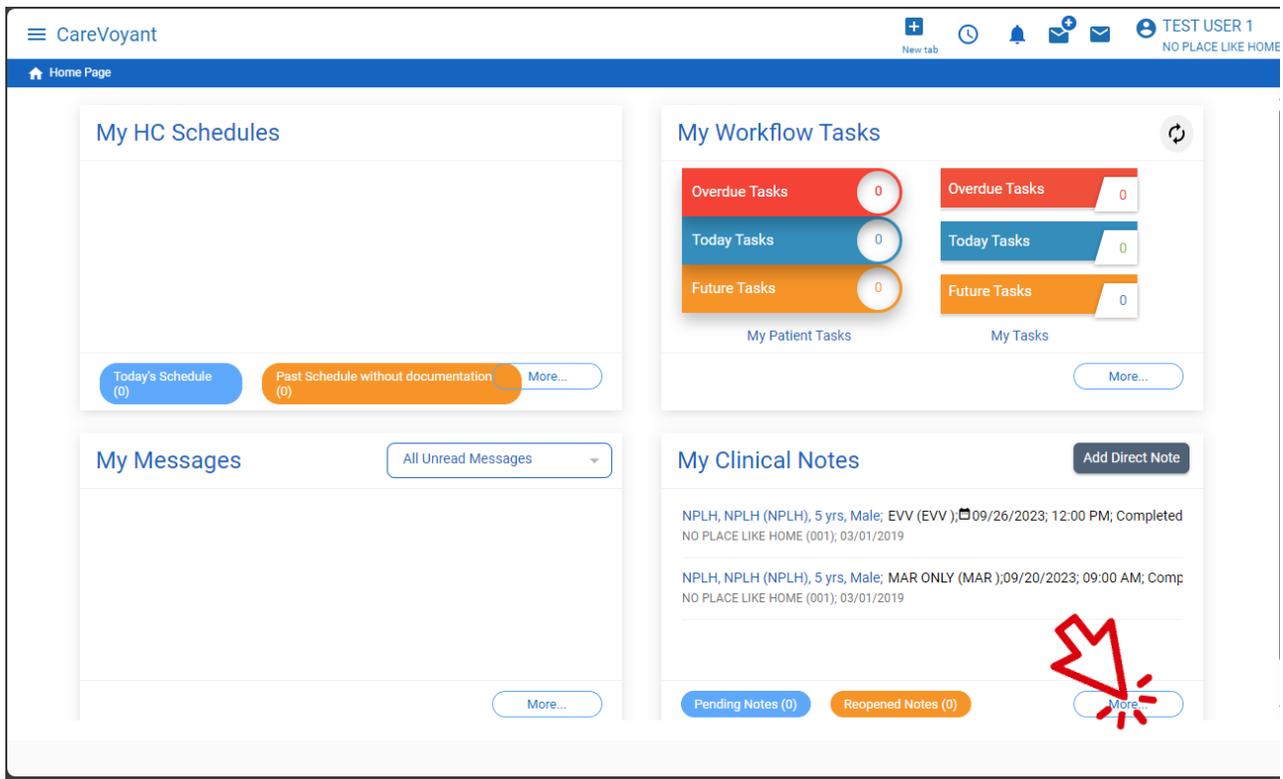


Topic: Viewing past notes

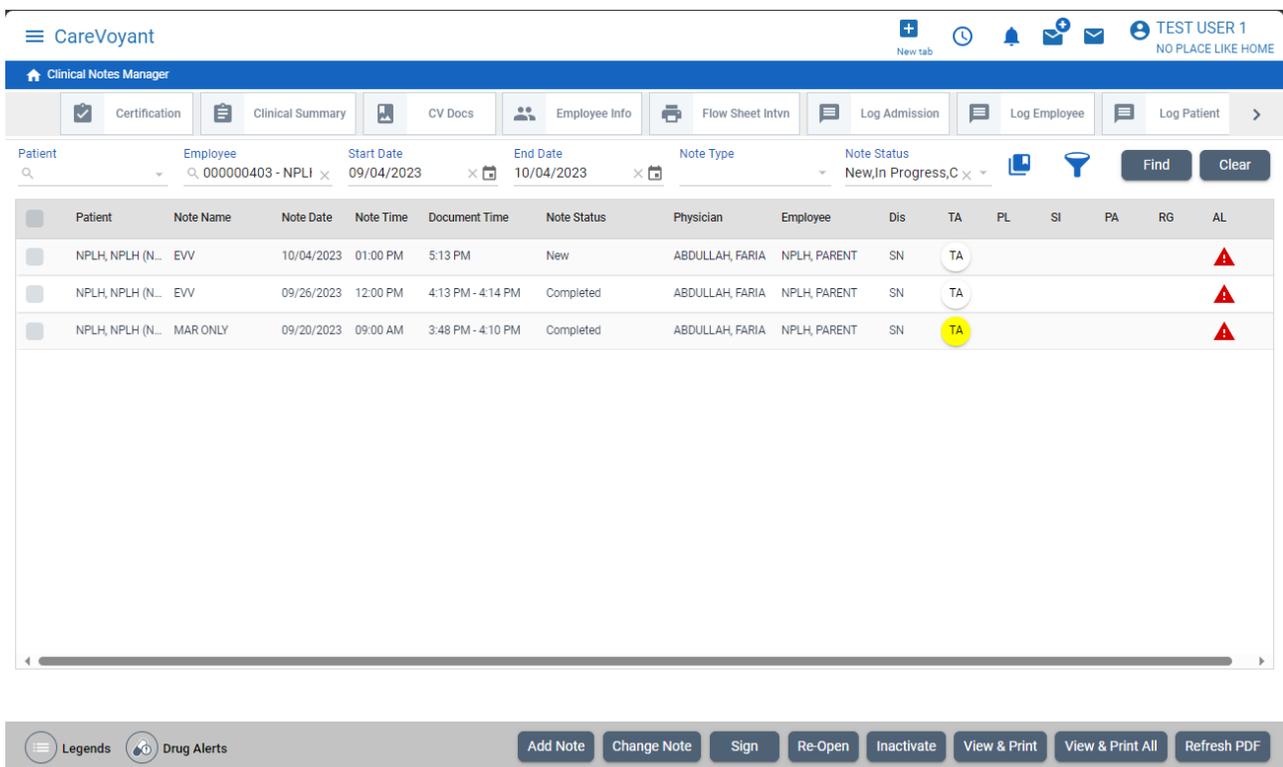
Issue: You would like to review information on your previous notes

Solution:

1.) On the main screen click the “MORE” button in the My Clinical Notes pane



2.) The next screen will list the last 30 days of your notes.



3.) In this list you will see the dates of your shifts as well as the actual clock in/out times.

CareVoyant

Clinical Notes Manager

000000403 - NPLI

09/04/2023 10/04/2023

Patient	Note Name	Note Date	Note Time	Document Time	Note Status	Physician	Employee	Dis	TA	PL	SI	PA	RG	AL
NPLH, NPLH (N...	EVV	10/04/2023	01:00 PM	5:13 PM	New	ABDULLAH, FARIA	NPLH, PARENT	SN	TA					⚠
NPLH, NPLH (N...	EVV	09/26/2023	12:00 PM	4:13 PM - 4:14 PM	Completed	ABDULLAH, FARIA	NPLH, PARENT	SN	TA					⚠
NPLH, NPLH (N...	MAR ONLY	09/20/2023	09:00 AM	3:48 PM - 4:10 PM	Completed	ABDULLAH, FARIA	NPLH, PARENT	SN	TA					⚠

This column shows the scheduled start time

This column shows your actual clock in/out time and is how you will be paid.
If any of this is wrong, you must notify us!

4.) To return to the main screen: in the upper left click the white house in the blue bar.

CareVoyant

Clinical Notes Manager

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09/04/2023 10/04/2023

Patient	Note Name	Note Date	Note Time	Document Time
NPLH, NPLH (N...	EVV	10/04/2023	01:00 PM	5:13 PM
NPLH, NPLH (N...	EVV	09/26/2023	12:00 PM	4:13 PM - 4:14 PM
NPLH, NPLH (N...	MAR ONLY	09/20/2023	09:00 AM	3:48 PM - 4:10 PM